# Memorandum

**To: Emory Research Community**

**From: Emory IRB Office**

**Date: July 11, 2019**

**RE: IRB acknowledgment of RE/RNI submissions**

Starting on July 15, 2019, the Emory IRB will no longer create letters for reportable events acknowledged by our office. The IRB routinely acknowledge events that are assessed as not unanticipated problems or minor protocol deviations/minor non-compliance (not reportable). In addition, the IRB may acknowledge protocol deviation/noncompliance that are similar to events our compliance subcommittee has extensively reviewed previously as not raising to the level of serious or continuing noncompliance. These events are acknowledged as long as they are submitted with an appropriate CAPA plan.

In order to know the information our office has acknowledged, review the reportable event (reportable new information) submission. For your records, save an electronic copy of the acknowledged submission by clicking on “print” and “save as PDF”. In addition, save a copy of the story submission which will show that the event was acknowledged under “Status”.

If you have any questions, please contact our office.